



**THREE OAKS MIDDLE SCHOOL (TOMS)**  
School Advisory Council (SAC) Minutes  
January 27, 2016



The meeting was called to order at 8:30 a.m.

**Members and Guests Present:** Mary Stead, April McGarry, Kelly Lavis, Carolyn Fischer, Richard Tanner, Kathy Poppo, Christy Moore, Lillian Rossi, Terry Sutton, Lindsay Campbell, Kevin Mullings, Rick Barta, Jason Laux, Judy Behr, Michael Carson, Bob Scoppettuolo, Christine Goll, Debbie Fite, and Carol Mount

**Review of Minutes:** The minutes were reviewed and approved. Motion to accept was made by Kelly Lavis and seconded by Mary Stead.

**Admin Update:** Mr. Carson stated that the first semester is now finished and things are going very well. TOMS is ready to move forward with the rest of the school year. Mr. Barta provided a report on school discipline and shared that referrals are down by 30% this year as compared to last year and hopes to keep the same pace for the rest of the year. Students are engaged in class and teachers are teaching bell to bell. Mrs. Huber shared that we were again looking for a technology teacher for the new elective class, but were unsuccessful in securing a certified teacher for that position. Beginning the second semester, Three Oaks Middle will begin implementing the Franklin Covey, The Leader in Me curriculum with students in this elective class. This will be a pilot program this year with the hopes of implementing the curriculum school-wide in upcoming years. It was noted that sixth and seventh grade students who missed out on this opportunity this year, may have the opportunity to sign up for this leadership class next school year. Several SAC members agreed that this was a great program for our students.

**2014/2015 Florida School Recognition Plan:** Mr. Barta presented the Florida School Recognition Bonus Program and the Three Oaks Middle School proposed Bonus Plan Overview. The Florida Bonus Plan may be used for staff bonuses, the hiring of temporary personnel, materials and supplies for the school, or educational equipment. Three Oaks Middle's plan is to use the recognition funds for staff bonuses. The plan is to be approved by SAC and the school by February 1, 2016. Three Oaks Middle has used the same plan for a number of years. The plan provides for bonuses for all staff members who were on staff during the 2014/2015 school year and who were recommended for a position for the 2015/2016 school year. Also staff members who retired at the end of the 2014/2015 school year will receive a bonus. It is not known if the funding has been approved by the state or the amount Three Oaks Middle may receive, but the staff has approved an equitable plan for staff bonuses. Mrs. Lavis made a motion to approve the plan. Mrs. Goll seconded. The motion carried.

**District Advisory Council (DAC):** Mrs. Lavis provided the DAC report. At the last DAC meeting the focus was on standards of excellence with our specific community in mind, school grades, and hiring and retaining good teachers. Soretta Ralph presented information regarding student assessments, curriculum, and standards. Handouts were provided with the comparison information of the district Florida Comprehensive Assessment Test (FCAT) versus Florida Standards Assessment (FSA) proficiency percentages. Information was also provided regarding the upcoming publishers' showcase for elementary art and music and high school digital information technology. This meeting will be on January 28, 2016 from 4:00 – 7:00 p.m. at the Lee County Public Education Center. This is an informational opportunity for community members and school district employees to preview instructional materials and resources under review for adoption in 2016-2017 school year. Concerns were expressed regarding the past textbook adoption process. Other concerns for DAC were testing and mid-term requirements. Testing needs to be appropriate for the student's grade level. The final handout was an overview of legislative priorities. The complete DAC minutes and the 2015-2016 DAC meeting schedule can be found on the School District website at <http://www.leeschools.net/district-advisory-committee>.

**Business/Community/Parent Comments:** Mrs. Fischer from the Estero Historical Society shared information about the upcoming essay contest. Student essays are due on March 1, 2016. The essay awards will be held on April 13<sup>th</sup> at Three Oaks Middle School. The 1904 School House will hold their dedication ceremony on March 5, 2016 and the plan is to be teaching classes in this historic school house in the near future.

Mrs. Lavis is working with Mr. Dobson, Lee County School District Safety and Security Director to get the flashing school lights installed back in front of the school. Mrs. Lavis will spearhead a letter writing campaign. Letters of concern will be sent to Lee County Commissioner, Mr. Pendergrass.

Parents expressed concerns regarding testing, including getting study guides in a timely manner, having adequate resources students need to prepare for exams, and finding out which areas on a quiz or test a student may need to review. It was also noted that when students take tests on the computer, they do not get their tests returned. There is a concern that when tests are not returned, students do not know what they have missed. Another area of concern is when parents take students out for family vacations prior to midterms and request for their child to take tests early or be provided a chance to make up the exam. Teachers are not able to provide make up exams at the end of the quarter or semester because the student grades are due prior to the date the students return to school. Mr. Carson is planning to review student assessment with the leadership team and made a recommendation for SAC to review the student assessment process in March.

Dr. Lavis made a motion to adjourn the meeting. Mrs. Behr seconded the motion. The meeting was adjourned at 9:35 a.m.



*The Leader in Me* is FranklinCovey's whole school transformation process. It teaches 21st century leadership and life skills to students and creates a culture of student empowerment based on the idea that every child can be a leader.

### **Next SAC Meeting**

Annual Volunteer, Business, and  
Community Partners Breakfast  
Wednesday, February 24, 2016  
8:30 a.m.  
Media Center



School Website:  
<http://okm.leeschools.net>

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