



**THREE OAKS MIDDLE SCHOOL (TOMS)**  
School Advisory Council (SAC) Minutes  
September 23, 2015



**Members and Guests Present:** Sara Mayo, Richard Tanner, Kelly Powell, April McGarry, Kelly Lavis, Mary Stead, Lillian Rossi, Roger Stead, Kathy Popple, Tom Horvath, Marybeth Keegan, Lindsay Campbell, Bob Scoppettuolo, Christy Moore, Judy Behr, Michael Carson, Debbie Fite, Beth Ceilley, and Ginger Brown

**Introductions, SAC Membership Requirements, and Election of SAC Chair:** Mr. Carson introduced everyone and asked our SAC chair nominees, Mrs. Stead and Mr. Tanner to share information about their backgrounds. Mr. Tanner has served in many capacities as a parent, school, and district volunteer, including the following: SAC chair for San Carlos Park Elementary, Lexington Middle, and Fort Myers High School, and member of the Lee County District Advisory Council (DAC). In addition, Mr. Tanner owns his own business and is a Kiwanis member. Mrs. Stead is a recently retired Three Oaks Middle School algebra teacher, a former school administrator, has served on the School Advisory Council for several years, and has also served on the Three Oaks Middle School Improvement Plan (SIP) writing team. Since Mrs. Stead is living part-time in New Jersey, she offered to pass as the SAC Chair and to serve as the Vice Chair. Mrs. Powell made a motion for Mr. Tanner to serve as the SAC Chair and Mrs. Stead to serve as Vice Chair and Mrs. Fite seconded the motion. The motion carried. In addition, it was noted that in order to meet state guidelines, the SAC members should make every effort to increase the number of business and community members, as well as the Hispanic participation on the council.

**School Improvement Plan (SIP):** Christy Moore and Rick Barta attended the School Improvement Plan writing training and have submitted the 2015-2016 SIP. This is a living document which can be edited throughout the school year. Mrs. Moore and Mr. Barta are requesting staff input for the employee engagement measures. One area being surveyed is to find out how the staff feels about coming in to work each day. This survey is being given at all district schools. Three Oaks Middle School strengths were noted that teachers feel their colleagues are doing quality work and that they enjoy coming to work. Areas the staff would like to focus on are to have materials available on time, such as the Language Arts Collections and some instructional consumables. The SIP will be reviewed again at the next school leadership meeting. With the current lack of student test data, other goals were not added. Also Gallop, *a research-based, performance-management consulting company*, has recommended that schools focus on one goal at a time.

**District Advisory Council (DAC):** Dr. Kelly Lavis was recently elected as the District Advisory Council Chairperson. In this role, she serves as a liaison between parents, schools, and the school board. Dr. Lavis commented that she was pleased that Dr. Greg Adkins was elected as the Superintendent and added that he is a wonderful man and has already implemented changes, including eliminating some previously district mandated testing. The testing schedule has been approved, however Dr. Adkins will continue to review testing, and this should be considered a work-in-progress. Dr. Adkins, formerly a biology teacher, has 28 years of experience. He also has a daughter who is a teacher in the Lee County School District. The complete minutes from the September DAC meeting and the 2015-2016 DAC meeting schedule can be found on the School District website at <http://www.leeschools.net/district-advisory-committee>. On October 19, 2015 at 4:30 p.m. School Board Member, Cathleen Morgan, will be at the South County Regional Library on Three Oaks Parkway. This will be a very informative town hall meeting and offer an opportunity for comments and concerns. The next DAC meeting will be held at 6:00 p.m. on October 21, 2015.

**Chromebook Information:**

Approximately 18,000 Chromebooks have now been distributed. Every student in the Lee County School District in sixth, seventh, and eighth grade received a Chromebook. Parents have expressed concerns about the financial responsibility. The district has a maintenance plan in place and the Chromebooks are durable. There have however been several cracked screens reported and replaced. Students should refrain from storing their charger or mouse in the same case as the Chromebook.

Students are moving into a digital age, which has many positives and negatives. Students are challenged to become computer literate and college and career ready. They will be training for jobs that don't even exist yet and they need to know where to go to get information. Parents also need to become comfortable with the student Chromebooks. Parents need to learn how to sign in as their child and parents need to teach students internet safety. On the Chromebooks, **slides** are like PowerPoint files, **sheets** are like Excel, and **docs** are like Word. The Chromebooks will eventually save the district \$18,000. Everything on the Chromebook is saved to the cloud, so students do not have to worry about saving their work. Parents can sign in with their child's login information at the same time as their child. The parent engagement is great. Parents need to become more involved with the education of their children. Teachers are able to see what students are sharing with other students and can also see a document's revision history. Teachers can restore documents if another student messes with a child's document. Teenbiz has not changed from last year and can be accessed on the Chromebook using the same login information as last year. In recent years, student Lexile levels have skyrocketed using the TeenBiz program. Students can access Teenbiz at home for practice, however the graded assignments have to be assigned by the teacher. And, parents should not be assisting students with TeenBiz. Students need to be reading their e-mail messages that teachers send to them. Parents have expressed concern about what happens when a student is unable to sign onto their Chromebook due to a glitch in the system. When this happens, there is no penalty. Parents also had a concern about accessing some textbooks. Mr. Carson stated that he will plan a Chromebook parent information night in the near future. In addition, a parent requested that information about Algebra Nation be presented at the next SAC meeting. In summary, the Chromebooks will increase opportunities for parents to work with their children. The system will utilize Google products and will reduce the cost to the district, since the district will no longer need to pay for Microsoft licenses. There is lots of information available for students and parents online with safety protocols in place. However, it should be noted that if parents do not have internet access at home, the students can still work on projects offline. Mr. Carson thanked Dr. Lavis for everything that she does for Three Oaks Middle School and made a motion for her to continue to represent Three Oaks Middle School at DAC. Mrs. Behr seconded the motion. The motion carried.

**Review of Minutes:** The minutes were reviewed and approved.

**Business/Community/Parent Comments:** Parent comments and concerns were expressed during the DAC presentation. There were no business or community comments.

Mrs. Stead made a motion to adjourn the meeting. Ms. Brown seconded the motion. The meeting was adjourned at 9:44 a.m.

 <p>The logo for TeenBiz 3000 features a green silhouette of a person jumping with arms and legs raised, positioned above the text "TeenBiz 3000" in a green, sans-serif font.</p>	<p><i>TeenBiz®</i> is a differentiated online literacy solution for grades 6-8 that reaches every student at his or her individualized Lexile®/reading level. Importantly, <i>TeenBiz</i> closely aligns with the objectives of the Common Core State Standards to give students the content area literacy skills they need to succeed on the standards and prepare for college and career. Powered Achieve3000's <i>LevelSet™</i> Lexile assessment tool and proprietary software engine that distributes assignments to the entire class, but tailors them according to each student's reading level. By doing so, <i>TeenBiz</i> enables all students to make continual progress and improvement.</p>
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**Next SAC Meeting: October 28, 2015, 8:30 a.m.**



School Website:  
<http://okm.leeschools.net>

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