



**THREE OAKS MIDDLE SCHOOL (TOMS)**  
School Advisory Council (SAC) Minutes  
August 26, 2015



**Members and Guests Present:** Kelly Lavis, Richard Tanner, Carol Mount, Belinda Huber, Lillian Rossi, Jen Owens, Amy Simeone, Lindsay Campbell, Bob Scoppettuolo, Debbie Fite, Christine Goll, Kevin Mullings, April McGarry, Stela Pleischl, and Rick Barta

**Administration Welcome/Review:** Mr. Carson welcomed the group and called the meeting to order at 8:35 a.m. The School Advisory Council By-Laws and Florida DOE Membership Guidelines were reviewed. Mr. Carson stated the importance of the School Advisory Council and the School Improvement Plan (SIP). The SIP drives where the school is going and aligns the school with the district strategic plan. Since the results of the Florida Standardized Assessment (FSA) tests will not be back until possibly December, a math and reading goal is not required this year, since score reports are not yet available. The SIP writing team will be setting goals for the 2015-2016 school year and will receive training at the district level.

This year, Lee County Middle Schools will implement the use of student Chromebooks. These small laptops will increase active engagement in the classroom. Eighth grade students will receive their Chromebooks today, and sixth and seventh grade will receive their books by the end of the day on Friday, August 28. Several parents have expressed their concerns about taking on the responsibility of their child's Chromebook. Mr. Carson has been making calls to parents to explain the benefits of the technology and to address their concerns. In the past, parents were held responsible for all of their child's textbooks which were often over \$75.00 each. If a student doesn't not have a parent acknowledgement form, they would be assigned an alternate assignment, but that really does not compare to the academic plans for students. Students would still need to come every morning to check out a Chromebook at the beginning of the day and return the Chromebook at the end of the day. Also, Chromebooks are specifically assigned to one student. If one student takes another student's Chromebook, it is useless to them, as they will be unable to gain access. Each Chromebook has an individual student label, as well as a Three Oaks Middle School label, with the school's contact information. In addition, teachers are able to monitor their students and they should be monitored at home as well. What students are able to access on the Chromebook is limited. If a student were to access an inappropriate site at home, it will show up at the district and the student will be referred for disciplinary action. Students will begin using Google Docs and will be able to "join interactive classrooms." The new technology will also significantly reduce the amount of printing and paper used as compared to last year, which should be a considerable savings to the school. Students will now be able to complete work at home and teachers will have the ability to access and to grade their work. Students will also have the ability to interact with other students, to collaborate with classmates on projects, utilize Kagan strategies and to complete cooperative learning projects. The Chromebooks will compliment what students are learning when they are in the classroom and will increase active engagement. The state wants to see an increase in technology in the classroom and the state believes the use of Chromebooks will have a huge impact on student learning. All students will receive a Chromebook with a carrying case, and a charger. Students will need to initially charge their books for nine hours. Students who come to school without their Chromebook or without a charged Chromebook, will be considered in the same manner as a student who previously came to school unprepared for class, without their textbook or a pencil or pen.

The Lee County School System has seen increase in student enrollment. The enrollment at Three Oaks Middle School has reached 993 students and the school now has 55 classroom teachers. The school also has a large number of students in the Exceptional Student Program (ESE). Three Oaks Middle now has six students who are wheelchair bound, students who are in a behavioral support inclusion model, students with learning disabilities, and the number of students in the gifted education program has increased. The school safety team is proud of the plan in place to provide for student safety and has communication radios for key staff members. However, over the past few years some radios have become damaged. Some are in need of repairs and others are not repairable. This year, unlike recent years, schools have received some school improvement plan funding. The administration would like to request to use the school improvement funding to purchase new radios as soon as possible. The minimum cost of new radios is estimated to be around \$9,000.00.

In addition, the school will need to purchase a repeater and communication license, so that the radios at one end of the campus are able to reach radios at the other end. The focus at Three Oaks Middle School is to have a safe learning environment. Mrs. Lavis made a motion to utilize SIP funding to purchase new radios for the school. Mrs. Lindsay Campbell seconded the motion. Further discussion from SAC members acknowledged the need for the PE teachers to be able to reach the office when a student has a serious injury and for ESE staff to be able to reach medical assistances in the event of an emergency, such as a special needs child having a seizure. There is also a need for the radios to reach the outside fringes of the campus such as the north and south bike cages and when the school resource officer is out on Three Oaks Parkway. It was noted that there are also some students in general education classes with serious medical concerns. Following discussion, the council voted unanimously to utilize school improvement funds to purchase radios, a repeater, along with the communication license required, in order to provide for increased campus safety.

**Review of Minutes:** The minutes from the May 2015 SAC meeting were reviewed. Debbie Fite made a motion to accept the minutes and Kelly Lavis seconded the motion. The motion carried.

**Review of SAC By-laws:** Information was provided about the required membership makeup needed to meet Florida Statute 1001.452, which requires that teachers shall be elected by teachers, support employees selected by support employees, and parents elected by parents. Members of the business and community are to be included in the SAC membership. In addition, the membership should represent the ethnic, racial, and economic community served by the school.

**Nominations of Official SAC Voting Membership:**

Principal: Michael S. Carson

SAC Chair: Mary Stead, Richard Tanner

Mary Stead nominated by Carol Mount

Richard Tanner nominated by Amy Simeone

SAC Vice Chair: Mary Stead, Richard Tanner

SAC School Liaison/SIP Writing Team: *Offered to TOMS teachers and Christy Moore has accepted the position*

SAC Secretary: Carol Mount (representing support staff)

SAC Secretary nominated by Mrs. Lavis, seconded by Lillian Rossi

Support Staff: Barbara Correll, alternate, *appointed by Mike Carson*

PTO and Parent Representative: Jen Owens, Christine Goll, Mary Bahr, Amy Simeone

Teachers (2): To be selected by teachers

DAC Rep: Kelly Lavis

Nominated by Belinda Huber, seconded by Debbie Fite

Treasurer (Support Staff): *April McGarry, School Bookkeeper*

Business Members: Richard Tanner, Pepperidge Farm Bread, Christine Goll will ask a member from Summit Church, a school business partner, to become a member of SAC

Community Members: Mary Stead

DAC Report: Mrs. Lavis provided an overview of the DAC meeting from May 20, 2015 and will submit notes from the meeting to be included with today's minutes.

**Business/Community/Parent Comments:** Parents have a lot of questions and concerns about the new Chromebooks, and also whether they may be used on school buses. Parents would like to have a Chromebook Information Night.

Mr. Tanner made a motion to adjourn the meeting, Mrs. Lavis seconded. The motion carried. The meeting adjourned at 9:18 a.m.

Next SAC Meeting: September 23, 2015

School Website:

<http://okm.leeschools.net>





## Notes From the May 2015 District Advisory Council (DAC)

The meeting was an end of year summation of any progress or suggestions the elementary, middle and high school DAC members wanted to share.

1. I shared the importance of a rigorous writing, vocabulary and grammar program in addition to TeenBiz, which was placed in the notes.
2. School bus issues were also presented and questions were put to the board as to why in the world we still have such problems.
3. Again the Mission statement of attracting the best teachers was mentioned. The discussion centered on the fact that without more money we can't possibly attract higher quality and invested educators.
4. Board Member Mr. Steven K. Teuber presented the results of the 1/2 cent tax increase. He discussed the reasoning behind not placing it in for a vote due to uncertainty and cost. He also commented on the fact that funding for schools would not be helped by a 10 million dollar reduction....we will need to look for alternative sources.
5. The mention of the inconsistency with changing school start dates and then reverting back was also discussed.
6. We also had an overview presented by all the other advisory committees and their accomplishments or goals for the school year.
7. In the breakout sessions, talk centered on the End of Year testing which we were told would not count 30% of student's grades, only to find halfway through summer break that the decision had been overturned.
8. DAC meetings are open to the public. Anyone can attend, but only members are permitted to vote. The next DAC meeting is September 16 at 6 p.m.

### DATES FOR 2015-2016 DAC MEETINGS

DAC meetings are held at 6:00 p.m. on Wednesday

Location: Lee County Public Education Center Board Room (enter through main entrance)

September 16, 2015

October 21, 2015

November 18, 2015

No December Meeting

January 20, 2016

February 17, 2016

March 16, 2016

April 20, 201

May 18, 2016