



# Construction Advisory Committee | MINUTES

WEDNESDAY, NOVEMBER 2, 2016 – 3:00 PM | 3308 CANAL STREET | TRAINING ROOM

## Attendees

Dave Johnson	Jeanne Dozier
Ryan Richards	Darren Watkins
Molly Scott	Haytham Mahmoud
Reginald Snell	Ronald Tyre
Beatriz Reyes	Chasity Hillers
Lana Marfoe	Bill Pysi
Michael Welch	

## Absent

Juan Bettran-Schuck  
Michelle Perkins  
Alex Dworanski  
Andrew Miles Washko

## AGENDA TOPICS

### Welcome

### Board Member Comment

Mrs. Dozier informed members of the following:

- Clinic is back on the agenda.
- In a couple weeks a reorganization of the board and welcoming two new members.
- Possible change to each Committee's representative due to the rotation of the position that takes place.
- NEA recognized the district for what we have done with the quality and the schools that are involved with quality. We started with ten schools, added ten schools each year and are up to 30 schools. Big celebration.
- Changes in the board office configuration. Ms. Dozier thanked the Mr. Snell and staff for our efforts with the reconfiguration.
- This department (FDP) does a lot stuff for the district. Anytime we have a need for something this department (FDP) always gets it done.
- Reported out to last board meeting and they were excited about the upcoming topics we will be having this year.

### Topic of Discussion – RFQ Discussion

Financial Services Executive Director Susan Malay handed out a draft of the Request for Qualification Selection Process. The draft has been reviewed and compared by twenty different districts and governmental entities.

### Suggestions

- Make sure we invite everybody (business community) to a final meeting and go over the document once finalized so everyone has an understanding of what their expectations are.
- Heavy on administrators and no involvement with the community.
  - Ask individual board members who could constructively participate
    - Disagreement with including community in the selection process – conflict of interest. Suggested community be a part of design process but not selection.
- Add intent of how the seven optional members are selected.
- Having selection committee consist of twelve people instead of 7-10
- Having an odd number of members on selection committee
- Possibly having an elected official choose community member
- Advisory committee to determine which member will attend selection process.
- Someone from a building department of a city or county
- Add another section for "on time and on budget"

## Suggestions Continued

After book reviews are conducted and the proposals are scored there will be a short list of top ranked vendors to be invited to give a presentation. Procurement would like the committee members to provide feedback on changes to the language, scoring and/or weight/points allocations. Procurement will be doing one thing differently, they are recommending to not average the book score with the presentation score. Start at zero points for the presentation and then the presentation will determine the winning score.

### Public Comment

- None

Action items	Person(s) Responsible	Deadline
Submit changes for selection process	Each committee member	November 20, 2016
Forward CAC email group to Joni Al-Shabibi	Debbie	November 7, 2016
Have committee members approve the last two meeting minutes at December's meeting	Debbie	December 7, 2016

### Good of the Order

- None

**Adjournment** - Molly Scott requested a motion to adjourn. Ron Tyre motioned. Seconded by Ryan Richards, carried 11-0. Adjourned at 4:20 p.m.