



THE SCHOOL DISTRICT OF LEE COUNTY

Continuous Systemic Improvement (CSI) Advisory Committee
September 26, 2016

6:00 p.m. – 7:30 p.m. – Training Room A
Meeting Minutes

Committee Members Present: Anthony Beougher, Maureen Buice, Danielle Damianov, Mary Jo Potter, Brian Rist, Kally Shiner-Nunes, Noel Siler-Hercek, Cheryl Thirtyacre, Tamisen Traiger

Committee Members Absent: Roger Chen (excused), Adriana De La Cerda, Tiffany Green, Polly Kiely (excused), Genaro Martinez III, Susan Shin-Harris (excused)

School Board Liaison: Ms. Mary Fischer

Staff Members Present: Dr. Denise Carlin, Executive Director, Strategic Engagement and Community Partnerships

Recording Secretary: Cassandra Bishop

Guests: N/A

Welcome

The meeting was called to order by Staff Liaison Dr. Denise Carlin at 6:02 p.m. Introductions and interests in serving on the CSI Advisory Committee ensued. Ms. Fischer reviewed the mission statement and purpose of the committee.

Norms

Dr. Carlin led a Meeting Norms' activity. The committee agreed on the seven meeting norms below:

- Everyone will be actively engaged and all ideas will be respected.
- Begin and end the meeting on time.
- Remain on topic and be prepared.
- Committee members will receive all meeting materials in advance. Questions will be submitted to the Recording Secretary by members prior to the meeting.
- The Recording Secretary will forward questions to the presenter.
- Recommendations to be brought to the Board will be voted upon (majority rules) a minimum of every other meeting. (Majority Rules)

Review /Approval of Meeting Agenda

Ms. Fischer reviewed the meeting agenda and asked for a motion to approve the September 26, 2016 meeting agenda. The motion to approve the meeting agenda was unanimous.

Election of Chairperson/Vice Chairperson

Ms. Fischer described the role of both the Chairperson and Vice Chairperson.

Mary Jo Potter nominated Mr. Brian Rist for Chairperson, which was seconded by Tamisen Traiger. The committee voted unanimously for Mr. Rist to serve as the committee's FY17 Chairperson.

Anthony Beougher nominated Noel Siler-Hercek for Vice Chairperson, which was seconded by Kally Shiner-Nunes. The committee voted unanimously for Ms. Siler-Hercek as the committee's FY17 Vice Chairperson.

Public Comment

N/A

Board Member Report

Ms. Fischer reported that the Board had the opportunity to do complete the first official evaluation of Dr. Greg Adkins, Superintendent. Dr. Adkins earned a composite score of 3.53, which is a rating of Highly Effective.

Ms. Fischer informed the committee that the District hosted the Greater Florida Consortium of Schools Boards' annual legislative meetings in September. The Consortium came up with a four point priority list which they will present in Tallahassee.

Suggested Topics for Future CSI Meetings

Dr. Carlin facilitated an activity to prioritize the committee's work related to the seven Focus Areas of the District's Three-Year Strategic Plan. Dr. Carlin suggested that October's meeting focus on Dr. Adkins' top priority which is Focus Area 4: Hire and Retain the Best Talent. The committee agreed to have Focus Area 4: Hire and Retain the Best Talent presented during October's meeting. The Committee discussed the six remaining Focus Areas and narrowed the list of areas to be discussed by the committee down to the following:

- Focus Area 1: Inspire Students to Think and Learn
- Focus Area 3: Ensure a Safe and Healthy Environment for All
- Focus Area 2: Engage Families and Leverage Community Partnerships
- Focus Area 7: Allocate Resources Strategically

Suggested Meeting Dates for Future CSI Meetings

A motion was made to approve the meeting calendar; and the committee voted unanimously on the following dates for 2016-2017 CSI Board Advisory Meetings:

- October 24, 2016
- November 21, 2016
- January 30, 2017
- February 27, 2016

- March 20, 2017
- April 24, 2016
- May 22, 2016

Facilitated Brainstorm – Recommendations to the Board

N/A

Good of the Order

Kally Shiner-Nunes suggested that both the Fort Myers Police Department and the Cape Coral Police Department send a representative to discuss safety and security in schools when the Committee meets to discuss Focus Area 3: Ensure a Safe and Healthy Environment for All.

Adjournment

Meeting adjourned at 7:41PM.

The next meeting of the CSI Board Advisory Committee is scheduled for **Monday, October 24, 2016 at 6:00 PM in Training Room A.** CSI meetings are held at the Lee County Public Education Center, 2855 Colonial Blvd. Fort Myers, Florida