

**THE SCHOOL DISTRICT OF LEE COUNTY
MINUTES**

**Insurance Task Force Committee Meeting
HR Community Training Room
2855 Colonial Blvd. Fort Myers FL**

Thursday, April 12, 2012

Members Present

Ro Bobbs
Steve Bowman
Lisa Brown
Leo Burt
Mark Castellano
Karen Cooley
Dr. Ami Desamours
Marcia Fain
Bonnie McFarland
Jamie Michael
Donna Mutzenard
Tommy O'Connell
Suzan Rudd

Members Absent

Dr. Greg Adkins
Shandra Backens
Mike Hamilton
Jeanne Dozier, Board
Member Liaison
Joe Pescatrice, Retiree
Liaison

Others Present

Barbara Crowe
Georgianna McDaniel
Terri Roney
Glen Volk

The meeting was called to order at 3:00 PM.

Ms. Bonnie McFarland noted that a revised agenda was sent out on 4/11/12 to include item #6 – ITF meeting date and time.

Approval of Minutes – March 8, 2012

Ms. McFarland noted that there were a couple of typo corrections made to the draft March 8, 2012 minutes, corrections were reviewed with ITF members. Ms. Bonnie McFarland asked if there were any other changes. None were requested. Ms. Jamie Michael made the motion to approve the minutes of the meeting with changes. Ms. Donna Mutzenard seconded the motion; motion passed unanimously.

Change of SPALC Representation

Ms. Bonnie McFarland introduced Ms. Ro Bobbs as the new SPALC representative. Ms. Ro Bobbs noted she has worked for the district for a number of years and is a SPALC clerical representative. Ms. McFarland asked Ms. Bobbs to let her know if there is anything the committee can do to help her with the transition to this committee. Ms. Bonnie McFarland also noted that we are working on getting ITF meeting materials on the website as soon as possible. Website technical issues have delayed this. Old items will be in an archive and a new page will be created for items from this point forward.

Review of Health Plan Financials

Mr. Glen Volk reviewed his financial reports with Insurance Task Force members, noting that February was a very good month. He informed members that although February is a short month, it is not always a good month. Loss ratio was 76% this month and last February the loss ratio was 75.8%. Year to date loss ratio is 87.8%, and was 84% last year. This is better than he expected. The forecast for next year looks better due to open enrollment results. People with the 706 and the HMO did not move as expected. Forecasted rates included more of a move; therefore, revenue will be higher than anticipated and we will be borrowing less to cover no raise in rates - just a little over \$1.2 million rather than \$4 million. This does not change the need to look at changing the health plan, as we will have the same issue of a shortfall next year. Mr. Volk noted that next month's reports will include the close of the year reports.

Information regarding numbers from open enrollment was requested. Ms. Bonnie McFarland stated that this information will be sent out to ITF members, noting that there was not much movement.

Clinic RFP Update

Ms. Bonnie McFarland noted that the Clinic RFP Committee met four times. They have the final rough draft of the RFP and are currently doing clean-up by going through the RFP and making sure everything is consistent. The final draft will go to RFP Committee members next week. The RFP will be released on or before April 30th - hopefully closer to April 25th.

Disability RFP Update

Ms. Bonnie McFarland informed ITF members that the Disability RFP is going out today.

Strategic Health Plan Mgmt. Committee Update

Ms. Bonnie McFarland noted that the last Strategic Health Plan Mgmt. Committee meeting was productive and positive. The next meeting is scheduled for April 26th and Mr. Robin McDonald will attend this meeting to discuss plan design. Committee members are welcome to attend.

Meeting Day/Time

Ms. Bonnie McFarland noted that ITF members have mentioned that the current ITF meeting day – the second Thursday of the month - bumps up against many other meetings. Bonnie discussed changing the meeting day/time starting in August. Tuesdays and Wednesdays are not good per Ms. Bonnie McFarland and Ms. Donna Mutzenard. Ms. Suzan Rudd suggested the 3rd Thursday of each month. ITF members voted unanimously that starting in August the ITF will meet on the 3rd Thursday of each month at 3:00 p.m. in the HR Community Training Room. A meeting request will be sent out.

Good of the Order

Ms. Marcia Fain noted that the quantity limit issue has not been settled. Ms. Bonnie McFarland noted she followed up with Blue Cross, who is getting the information from PrimeMail. This will be on the next agenda.

Ms. Jamie Michael noted a personal situation of a non-District employee who is having issues with quantity limits as far as getting the meds she needs. Ms. Bonnie McFarland will look into exactly what she is having issues with. Ms. Jamie Michael noted there are complaints about mail order. Prescriptions not filled – lost when sent in to PrimeMail. Issues are getting worked out, but after an hour on the phone. Also, medication was delivered to a house, left in open sight and in direct sunlight. The medication is not supposed to be in the sun. Ms. Bonnie McFarland will follow up with the people who are having issues if names and details are provided to her. Mr. Leo Burt noted a situation where he had personal knowledge of a prescription filled incorrectly. Ms. Bonnie McFarland noted that Mrs. Karen Whitmore in the Insurance and Benefits department can help him with the process of getting this corrected, as well as anyone else that is having any kind of issue with mail order prescriptions.

It was discussed that communication with transportation sites as far as newsletters and employee wellness information continues to be an issue. Ms. Bonnie McFarland stated that she will send this information by email to union reps at each compound for posting. Ms. Suzan Rudd will send Ms. Bonnie McFarland the email addresses for these people so the newsletters will be printed and posted. Mrs. Lisa Brown will also send her wellness information to these reps. Mr. Leo Burt stated that he will post things at his compound.

Ms. Ro Bobbs noted that she had someone with a concern – a prescription for a controlled substance was lost. A replacement prescription was overnighted to PrimeMail. This was also not received after it was sent. This has happened three times and he has never received the prescription. Ms. Ro Bobbs asked that this be noted, as this could be a problem for him.

Ms. Bonnie McFarland again noted that everyone who is having issues with PrimeMail should contact Mrs. Karen Whitmore in the Insurance and Benefits office, as she can look at personal information on employees and take care of these issues for them right away.

Adjournment

A motion was made by Mr. Mark Castellano, seconded by Mr. Leo Burt and unanimously carried to adjourn the meeting at 3:45 p.m.

The next Insurance Task Force meeting will be Thursday, May 10, 2012.