



THE SCHOOL DISTRICT OF LEE COUNTY

*Continuous Systemic Improvement (CSI) Advisory Committee
February 25, 2019*

*5:30 p.m. – 7:00 p.m. – Curriculum Resource Room
Meeting Minutes*

Committee Members Present: Anide Charles, Andrea Edmunds, Jason Grabowski, Dr. Guido Minaya, Mary Jo Potter, Brian Rasnick, William Ribble, Sara Richmond, Matthew Steig,

Absent: Andrew Evans, Terri Fyock, Melissa Hatter, Kindra Pinnace, Dr. Michele Stork, Jamie VanCleve

School Board Liaison: Cathleen O'Daniel Morgan

Staff Members Present: Cindy McClung, Coordinator, Continuous Improvement

Recording Secretary: Julie Holcomb

Guests: n/a

Welcome

The meeting was called to order by Cindy McClung at 5:35 p.m.

Review /Approval of Meeting Agenda and November Meeting Minutes

Cindy McClung asked for a motion to approve the January 14, 2019 meeting minutes and the February 25, 2019 meeting agenda that were posted to the CSI Advisory Committee website. Unanimous approval by committee members.

Board Member Report

Ms. Morgan reported that at the People of the Year event, hosted by The News Press, Mrs. Gittens was named the 2019 Person to Watch. The Board Members are very happy for Mrs. Gittens.

The District Accreditation went smoothly and the results were very positive.

Dr. Adkins attended a meeting of the Joint Auditing Committee, along with Chief Financial Officer, Greg Blurton, and Executive Director, Financial Services, Susan Malay. They were able to provide positive responses to the audit questions, and Mrs. Morgan reported she is feeling very good about where the District is at this time!

Public Comment

N/A

District Accreditation Results

Cindy reviewed the District's opening presentation for the recent District Accreditation visit, and the preliminary results.

Mr. Ribble inquired what the current turnover rate is in the District. Cindy noted that Dr. Pruitt will be able to provide this information when she presents to the committee at an upcoming meeting.

The District Accreditation Team exit report was brief, and included areas that the team found that are at the initiate stage, improve stage, and impact stage. The full report will be available within 30-45 days.

Cindy noted that the overall statement from the District Accreditation team was that our District is a highly effective learning organization.

Cindy will work on getting all committee members access to the full presentation, which includes hyperlinks.

January Meeting Updates

Cindy reported that she has talked with Lori Brooks regarding some of the discussion topics from the January 2019 meeting:

- 85% of the schools have a Threat Assessment Team.
- 3 additional training sessions will be held between now and the end of the year for the remaining schools.
- Student of Concern – the data regarding “students of concern” is entered into a system, which is monitored by the Director, Safety & Security, Rick Parfitt. Data is obtained from teachers, counselors and other identified school-based staff, and a plan is developed to assist the student.

The committee talked about a recent interview with Mr. Parfitt that was on WVCU regarding the safety of our District.

Good of the Order

Mr. Stieg asked to revisit the 5:30 p.m. start time due to the issues with traffic, especially at this time of year, which makes it difficult to arrive on time. Dr. Minaya made a motion to move the meetings back to 6:00 p.m., the motion was seconded by Mr. Stieg, and the committee unanimously voted to move the start time back to 6:00 p.m.

Recommendations

- Measures for Threat Assessment – Cindy will discuss the proposal with Mr. Parfitt to obtain additional information on the topic of adding measures for threat assessment based on the presentation and discussions from the January 2019 meeting. Once this information is obtained the recommendation can be discussed at a future meeting and submitted to the Board for consideration.

Adjournment

Meeting adjourned at 6:50 p.m.