



## THE SCHOOL DISTRICT OF LEE COUNTY

*Continuous Systemic Improvement (CSI) Advisory Committee*  
*May 20, 2019*

*6:00 p.m. – 7:30 p.m. – Training Room D*  
**Meeting Minutes**

**Committee Members Present:** Andrew Evans, Melissa Hatter, Mary Jo Potter, William Ribble, Sara Richmond, Matthew Steig, Dr. Michele Stork, Jamie VanCleve

**Absent:** Anide Charles, Andrea Edmunds, Jason Grabowski, Brian Rasnick

**School Board Liaison:** Cathleen O'Daniel Morgan

**Staff Members Present:** Cindy McClung, Coordinator, Continuous Improvement

**Recording Secretary:** Julie Holcomb

**Guests:** n/a

### Welcome

The meeting was called to order by Dr. Michele Stork at 6:00 p.m.

### Review /Approval of Meeting Agenda and November Meeting Minutes

Dr. Stork asked for a motion to approve the April 15, 2019 meeting minutes and the May 20, 2019 meeting agenda that were posted to the CSI Advisory Committee website. Unanimous approval by committee members.

### Board Member Report

Mrs. Morgan provided an update on the AdvancEd visit and final report.

The overview and details of the visit are available on the District website at:

[https://www.leeschools.net/news/may\\_2019/school\\_district\\_receives\\_5-year\\_accreditation](https://www.leeschools.net/news/may_2019/school_district_receives_5-year_accreditation).

The PowerPoint shared with the Board is posted on this site.

Mrs. Morgan discussed the recommendation by the CSI Committee to not move forward with video/audio taping of advisory committee meetings and noted that other committees also expressed the same concern. This topic will be discussed at an upcoming Board Workshop and will be resolved before the application process for the 2019-2020 school year takes place.

### Public Comment

N/A

## CSI Committee Board Recommendations

### Additional Recommendations to the Board were discussed, and tentative topics included:

- Determine ROI on pending programs, consultants
- Video Taping
  - o Whistle Blower Law – will District employees be protected?
  - o Can anyone video tape a committee meeting, whether a committee member or not?
- District communication on school-based websites
  - o Standard calendar platform
  - o District policies available and up-to-date

### Recommendation:

**The CSI Advisory Committee recommends that the Board create a *Communications Advisory Committee* for input regarding District communication plans, website improvements, and a standardized calendar and website platform.**

The recommendation was approved for submission by all Committee Members, and Cindy McClung will submit the recommendation to begin the process for Board consideration.

### Suggested Topics for 2019-2020

- Format of Strategic Plan – review examples of other Districts
- Review of Student Code of Conduct
- Tracking Success of Safety Programs – Update
- Communication and Access of Resources for Parents – Communications Department

### Suggested Week/Day of Month for 2019-2020 Meetings

- Prefer Wednesdays
- Not the 3<sup>rd</sup> Monday of the month

## Good of the Order

Mr. Evans commended Mrs. Morgan on the level of detail she put into her self evaluation.

These evaluations, as well as the Board Members evaluations of the Superintendent, are posted on this site.

Committee members whose terms have ended have been notified by email. Applications for the new term will be available online on July 1.

## Adjournment

Meeting adjourned at 7:15 p.m.