



## THE SCHOOL DISTRICT OF LEE COUNTY

### Facility Development & Programming Services

3308 Canal Street, Fort Myers, FL 22916 ❖ Phone (239) 479-4206

## Construction Advisory Committee | MINUTES

WEDNESDAY, NOVEMBER 6, 2019 — 4:30 PM  
TRAINING ROOM "D"

### Attendees

Jacqueline Brown	Tania Prophet
Art Castellanos	Ryan Richards, Chair
Anthony Cherubin	Robert Taylor
Edwards, Blanca	Rochelle Thimlar
Dr. Ellis English	Darren Watkins, Vice Chair
John Huether	Scott Wolf
Jack McStravic	

### Absent

Glenn Harris  
Curtis Sheard

### LCPEC Staff

Scott Reichenbacher, Staff  
Liaison & Senior Prog. Mgr.  
Melisa Giovannelli, Board  
Member Liaison  
Fredrick Ross, Director of  
Procurement  
Susan Malay, Executive Director  
of Financial Services  
Tracey Adams, Coordinator of  
Procurement Services

### Visitors

Several visitors on sign in log

### Recording Secretary

Debbie Kirchen/Pat Johnson

## AGENDA TOPICS

### Welcome

Mr. Ryan Richards, called the meeting to order at 4:30 p.m.

### Public Comment

In fairness to the guests who came to hear the presentation, a **Motion** made by Darren Watkins to hold the public comments to the end of this meeting only. **Seconded** by Art Castellanos. **Carried 13-0**

### Approval of Minutes

Mr. Richards called for a vote to approve the October 2, 2019 minutes. **Motion** was made by Mr. McStravic and **Seconded** by Dr. English. **Carried 13-0**

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### Procurement Presentation on RFQ Process

A PowerPoint presentation was provided by Mr. Fredrick Ross, Director of Procurement, Susan Malay, Executive Director of Financial Services, and Tracey Adams, Coordinator of Procurement Services. Topics covered:

- The history of the RFQ process, changes that have been suggested and what changes were adopted.
- Who makes up the Selection Committee
- How RFQ's are scored (Posted on Website)
- How selections are made for interviews
- How projects are awarded
- Determination of who is a local vendor (headquarters)
- Procurement department requesting information from CAC – due by the end of next month
- Capital and/or tax referendum monies
- Procurement holding a 2<sup>nd</sup> Annual Vendor Open House and encouraging everyone to attend. "How to do business" with the district event.
- Changes under consideration
  - Increase local vendor Points above 3%
  - Award points for local small, minority/women owned businesses
  - Points eligible for past experience
  - Financial reports to be kept on file for one year and not required to be resubmitted
  - References to be kept on file for 3 years and not required to be re-submitted
  - Selection Committee composition

### Public Comment

- People who are scoring at presentations are not qualified
- Corporations getting the bids are putting on the best show
- Would like to see better balance in the site selection committee
- Change the rubric to better fit the broad spectrum of construction.
- Minority businesses need support
- Past performances are based on dollar amount in other areas and not strictly in Lee County. Local vendors are not able to compete.
- What is the direction of the mission? It should be to deliver the best product, for the best price to the people of Lee County
- During the housing crunch, a lot of contractors remained local while others left. The system is disqualifying good firms by a 7-year exclusion timeframe that will not support projects where were done before the housing crunch.
- What are the next steps in helping the system improve?

### Board Member Update – Mrs. Melisa Giovannelli

Mrs. Giovannelli stated that she was happy to see CAC giving vendors a chance to weigh in on the system. She shares their viewpoints and would like to see a recommendation made to give the power back to the people. She thanked the Procurement department for their hard work.

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Mr. Richards asked the committee to contact him by email before the next meeting in January of questions/comments. He will compile a list in preparation of a recommendation to the Board regarding the RFQ process.

### Good of the Order

None

### Adjournment

**Motion** was made by Dr. English to adjourn at 5:45 p.m. and **Seconded** by Mr. Watkins.

**Carried 13-0**

**NEXT MEETING:** January 8, 2020 at 4:30 p.m. – Training Rooms “A & B”

**BOARD MEMBERS** MARY FISCHER, Chair, District 1 | DEBBIE JORDAN, Vice Chair, District 4 | GWYNETTA S. GITTENS, District 5  
CHRIS N. PATRICCA, District 3 | MELISA W. GIOVANNELLI, District 2 | BETSY VAUGHN, District 6 | CATHLEEN O’DANIEL MORGAN, District 7  
GREGORY K. ADKINS, Ed.D., Superintendent | ALAN L. GABRIEL, ESQ., Board Attorney