

**THREE OAKS MIDDLE SCHOOL (TOMS)  
School Advisory Council (SAC) Minutes  
November 28, 2018**



The meeting was called to order at 8:36 a.m.

**Members and Guests Present:** Trent Brown, Mike Carson, Lindsay Pennington, Mary Stead, Amy Simeone, Bob Scoppettuolo, Lillian Rossi, Lori Reichart, Rick Barta, Belinda Huber and Carol Mount

**Approve Minutes:** The minutes were reviewed and approved. A motion to approve was made by Bob Scoppettuolo and seconded by Lori Reichart.

**Administrative Update:** The Lee County School District is currently planning for the review of accreditation. The district's accreditation is reviewed every five years and the Three Oaks Middle School leadership team is working on meeting those requirements. The accreditation team will select six or seven schools and will let school administrators know on the day they plan to visit campuses throughout Lee County. (*School Accreditation is the recognition from an accrediting agency that an institution maintains a certain level of educational standards*).

Testing information: Student formative assessments are not a part of a student's grade. However, the grade will show up on FOCUS for students and parents to see. The progress monitoring is used to let us know a student's progress. The progress monitoring covers five to six questions on the standards being taught at the student's grade level. This helps teachers plan the curriculum to meet the needs of the students.

The math after school tutoring program is now offered separately for students at all three grade levels. An after school science tutoring program has been added this year.

Attendance competition is ongoing for quarter two. The two highest classes per grade level will be recognized. Three Oaks Middle attendance has been running around 95% and usually is at the top for middle school attendance records in the district. The goal is to improve TOMS attendance percentage this year. This year, Three Oaks Middle School has focused on reducing out of school suspensions. Mr. Knecht is now in the Corrective Strategies Room to help students improve their behaviors.

At PTO this week, a parent expressed a concern about the nature of the active shooter drills at Three Oaks Middle. The students are not aware that the evacuations or lock downs are drills until after they are over. While this causes some degree of anxiety for students, the district office has stressed the importance for everyone on campus to take the drills seriously and learn what they need to do in the event of an actual emergency on the campus. The School Resource Officer (SRO) will be meeting with TOMS teachers soon to review the role of the teachers in an active shooter situation. The SRO also plans to meet soon with the school safety team. We are also stressing to students that it is important if they see something, they need to say something.

It was suggested that safety information for students be added to the school news. We will work with the Sheriff's Cadet Program to add safety news.

The counselor, nurse, and social worker at TOMS have formed a new mental health team. They will work along with the school administration as part of a threat assessment team.

**District Advisory Council (DAC) Update:** A print out of the DAC minutes were available for SAC members to review.

**Business/Community/Parent/Teacher Comments:** Math teacher, Bob Scoppettuolo, is a member of the district bargaining team and has been working since July on this year's teacher contract. The next meeting will be on December 10.

The meeting adjourned at 9:13 a.m. Motion to approve was made by Lindsay Pennington and seconded by Amy Simeone.