



THE SCHOOL DISTRICT OF LEE COUNTY

Continuous Systemic Improvement Advisory Committee Meeting Minutes

Wednesday, May 13, 2020

6:00 p.m. – 7:30 p.m.

Online

Committee Members Present: Warren Baucom, Lucinda Defreitas, Gerald Goen, Jason Grabowski, Ryan McLain, David Montrose, Brian Rasnick, William Ribble, Denis Ryan, Dr. Michele Stork, Jamie VanCleve

Absent: n/a

School Board Liaison: Cathleen O'Daniel Morgan

Staff Members Present: Cindy McClung, Director, Continuous Improvement

Recording Secretary: Julie Holcomb

Guests: Courtney Black, Jamie VanCleve, Samantha Hower, Rob Cooper, Dr. Robert Butz

Welcome

The meeting was called to order by Dr. Stork at 6:03 p.m.

Board Member Report

Mrs. Morgan stated that the District staff has done a fantastic job in preparing online learning and technology to be delivered to students (Chromebooks, hotspots). She added that what the staff, leadership and the District has accomplished has been amazing.

Staff is connecting with students who have not yet participated in the online virtual learning process, and the current number is around 2% of students that have not yet been located.

Food Services has been providing Grab and Go meals to students since the District closure.

Virtual graduations have been scheduled, as well as in-person graduations, and the in-person sessions will be held provided the in-person gatherings can meet the criteria at the time of the events.

There will be a Farm Share at Lehigh Senior High School on Friday from 10:00 a.m. to 1:00 p.m. Mrs. Morgan asked that the information be shared with anyone that may be interested in participating.

Review and Approval of Agenda and Previous Month's Meeting Minutes

The May 13, 2020 meeting agenda was unanimously approved.

The March 11, 2020 meeting minutes were approved.

Public Comment

N/A

District COVID-19 Response and Virtual Learning for Students

Courtney Black – Allen Park Elementary – 5th Grade Math and Science Teacher

- Online learning has not been anything like she had expected.
- Using the Google Classroom platform, assignments are pushed out on Sunday. Monday is spent contacting those that have not connected or submitted assignments to make sure they are logging in and getting the needed information.
- If there are problems at home, the Social Workers are notified to see if there are resources can be utilized to assist the student.
- Tuesday is spent grading assignments.
- Student have flourished, making progress, and enjoying the pace, but missing their friends.
- Setting creatives incentives to get students to log-in.
- Wednesday involves staff meetings and projects.
- Thursday begins planning for the upcoming week, which is much more involved than the regular classroom setting, including converting documents, etc.
- Work is assigned at about an hour a day, 30 minutes per subject, throughout the week.
- Challenges – keeping students engaged.
- Utilizing a lot of technology resources – teachers have had to extend their teaching toolbox, especially in the elementary setting.
- Some students are disengaged due to a lack of importance of schoolwork emphasis in the home.

Jamie VanCleve – Challenger Middle School – Intervention Specialist

- Amazed at the quality of the content and information that the District provided to teachers, which included a week of training, and the next week working with the students.
- This situation required the development of processes quickly – students that don't respond which resulted in a step-by-step guide being created.
- Elective teachers are supporting areas where needed with to help engagement.
- 13% of students not actively participating, and in jeopardy of attending summer school.
- Day-to-day work changes daily – working with students with crisis, family situations and just need someone to talk to, motivating students to complete assignments, playing games.
- Challenges – technology was not used as regularly including getting parents and students trained, as well as mental health challenges.
- Enjoyed – I can work a 12-hour day in shirt and pajama bottoms, watching creativity of lessons, students are learning to manage time.

Samantha Hower – Mariner High School – Arts Teacher, District Subject Area Teacher for the Arts

- High school teachers familiar with Google Classroom, but worked on planning for elementary arts teachers to prepare for the online classroom.
- Lack of materials has been a challenge – teachers purchased dollar store supplies and made packets for students to be distributed/delivered, but unfortunately this didn't result in increased engagement.
- To date there isn't a "typical" day – getting e-mails and contacts 24/7.
- Have daily office hours through Zoom set up from 3:00 p.m. to 6:00 p.m. based on the surveying students.
- Use Screencastify to develop lessons and provide feedback to students.
- Working with students that have not been in contact.
- Challenges – lack of coordination between teachers – students have 8 teachers – scheduling has been a challenge.
- Content specific collaboration has been a success.

Robert Cooper – Bonita Springs Elementary

- School has very high monolingual population, many live in poverty, many don't have electricity.
- School has a grade of A!
- Mr. Cooper shared a story of the timeline of preparation for his school, staff, and students from early March through the current time.
- Had group assist with putting up/deliver hand bills with information about school starting after spring break in an online format.
- Set public address system and worked with local Pastor to provide verbal information to address needs of those that don't have access to any form of technology or possibly unable to read.
- The living conditions uncovered during this process has been eye opening.
- Principals have been included in District-wide processes and how those will be handled.
- Teachers and staff are missing connections with students – administration needs to provide support. The dedication of the teachers is amazing.
- As families struggled with unemployment, provided support to families and help with needs.
- Reviews Google Classrooms, attends Zoom meetings with students...working to support kids, support our academy.
- Biggest miss...is the kids.
- Job of Principal has changed to now include "steward" of the community.

Dr. Robert Butz – Fort Myers High School

- Professional Development rolled out by our District was second to none. Helped transition from classroom to online a much smoother process.
- To watch what our teachers do for our students is amazing, while continuing to build relationships.
- Challenges in the high school can be narrowed down to one word – accessibility. Whether it is the fact that students don't have access, or teachers that are over accessed. Parents have called to complain that the teachers are calling them too much, their students are being access too much...and then there are students we cannot locate. A task force was set up to track down the students they have not been able to access. The students that have been contacted have had reasons why they weren't being connected.
- April and May at the high school level is a celebration time, and it has been difficult to manage all of the issues and being unable to celebrate the students and their success.

- Virtual events created for prom, giving scholarships, etc., but not the same as the in person contact the celebration events.
- Making the transition to virtual school is an art. Talking with dozens of students, and every single one has said they are doing more work now virtually than they were doing in the classroom...teachers feel they are giving less work.
- Students are learning a valuable piece for life....life isn't fair, but we are going to get through this together.
- Teachers are working on "grading with grace."
- Daily Wave is sent out daily with updates, new information.
- Optional faculty meeting is held weekly, and almost 100% of the teachers participate.

Committee members were provided time to ask specific questions of the guest speakers.

A recording of the meeting is available online at this link: <https://youtu.be/sifUr7fjgKk>

Good of the Order

Cindy reminded members that if this is the last year of their two-year term on the CSI Committee, they are welcome to reapply @ [CSI Advisory Committee Application](#).

Adjournment

Meeting adjourned at 7:28 p.m.

2019-2020 Meeting Schedule

September 11, 2019
 October 15, 2019
 November 13, 2019
 January 8, 2020
 February 12, 2020
 March 11, 2020
 April 15, 2020 - cancelled
 May 13, 2020

All meetings are scheduled for 6:00 p.m. to 7:30 p.m. in Training Room D at the Lee County Public Education Center.

CSI Advisory Committee Website

The CSI Advisory Committee website provides meeting dates, meeting agendas, and meeting minutes.

https://www.leeschools.net/leadership/school_board/advisory_committee_information/csi_advisory_committee

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