

AMENDED – mistake on date for Culver’s – correct is Tuesday/October 12<sup>th</sup>, 2021 (see below)

Three Oaks Middle School  
PTO MEETING MINUTES  
August 31, 2021  
~~Meeting held via ZOOM~~

∇∇ = Volunteer opportunity

⇒ = Action required

**Members Present (via ZOOM):** Gladys Arana, Shannon Busch, Dr. Clark, Amy Custo, Courtney Dwyer, Christy Moore, Amy Ospina, Lori Reichart, Lindsey Roache, Natalie Simper, Kristin Teschke

**Welcome:** *Amy Custo*

- First PTO meeting of the year
- Welcome to the new parents and attendees

**Administration Report:** *Dr. Clark*

- FSA and iReady scores decreased for TOMS, as expected from the high volume of quarantined students last academic year
- This emphasizes the point students need as much support and care as possible to aid them in returning to an increased proficiency on assessments and standardized testing
- The SAC Committee has two vacancies; a PTO member can serve on both, if interested
- Current school protocols: no visitors or volunteers on campus, desks wiped down, one-way hallways continue, mask mandate starting September 1, 2021
  - Students are sitting on one side of the table, facing one direction, and staying with periods 5-6 during lunch hours

**TREASURER REPORT:** *Amy Ospina/Amy Custo*

- The Silent Auction held last school year was a successful event! Just over \$8,300 was raised
- Silent Auction fund allocated to PTO, PBIS, the math department, and administration
  - Math department \$166 (\$175 for basket, less the 5% Bidding Owl Auction site fee)
  - PBIS \$743 (\$800 for basket, less the 5% Bidding Owl fee and 2.2% Pay Pal fee)
  - Administration \$2,128 (less the 5% Bidding Owl fee and 2.2% Pay Pal fee)
  - PTO \$4,588 (less the 5% Bidding Owl fee and 2.2% Pay Pal fee)
- All administrative proceeds from baskets purchased by parents of students will go directly to student support
  - \$760 of proceeds falling under “principal discretion”; Lori Reichart is keeping a ledger of how allocated funds are used

*General PTO Budget Update*

- PTO budget at start of 2020-2021 school year was \$3,027, and at end was \$10,272
- 2020-2021 fundraisers brought in just over \$12,000, and included multiple Spirit Nights, Local Lynx digital coupons (\$875), Teacher Appreciation online donation drive (\$1,500), and Silent Auction (\$4,588).
- \$4,900 in expenditures included “Target” gift cards for the staff for Christmas, Honor Roll treats, Teacher Appreciation Week, and a minor expenditure on t-shirts
- Current balance is just over \$10,000
- Goals for the budget fundraising include: Spirit Nights, Silent Auction,
- Forecasted expenditures include: Teacher Appreciation, Honor Roll assembly treats, Winter holiday gift cards for staff, and 8<sup>th</sup>-grade graduation contributions
  - In previous years events such as school dances helped raise funds, but COVID-19 protocols prevent these from occurring

- Should the protocols change, a potential date for a dance is Friday/February 11<sup>th</sup>, with a Super Bowl and/or Valentine theme - TBD

### **OLD BUSINESS:** *Amy Custo*

- No old business to report (first meeting)

### **NEW BUSINESS:** *Amy Custo*

- *Election of 2021-2022 PTO Board Members* selected via “all in favor” and raised hand count
- President/Amy Custo, Vice-President/Gladys Arena, Treasurer/Amy Ospina, Secretary/Kristin Teschke, Event/Fundraiser Chairperson/(OPEN), Spirit Night Chairpersons/Gabriel Contreras and Irene Minnaugh
- **A warm “welcome” to new board members, parents, and teachers, and a “welcome back” to recurring board members, parents, and teachers!**
- ⇒ Volunteer applications must be on file with TOMS in order to participate in the PTO – contact Lori Reichart ([loriARe@leeschools.net](mailto:loriARe@leeschools.net)) for an electronic copy that can be sent back to her with a copy of a valid driver’s license. This is IN ADDITION to a hard copy of the application and valid driver’s license copy that must be on file with TOMS. Completed applications can be dropped off at the front office, or sent in with your student.
- *Car Pool Connection* efforts will be put on hold due to a low response; the idea and effort behind it are appreciated
- *Spirit Nights* schedule has been created, and awaiting approval from TOMS administration
  - “Culver’s” switched to Monday or Tuesday as their fundraiser day, and the first Spirit Night was held Tuesday/August 24<sup>th</sup> – future dates: ~~Tuesday/October 15<sup>th</sup>~~  
**CORRECTED DATE Tuesday/October 12<sup>th</sup>**
  - “Texas Roadhouse” dates: Wednesday/September 15<sup>th</sup> (no school Thursday/September 16<sup>th</sup>), Wednesday/November 10<sup>th</sup> (no school Thursday/September 11<sup>th</sup>) with both “to-go” and “dine-in” options
  - “Zaxby’s” is a new option, open to any night, and will with give 20% back to TOMS PTO; January 14<sup>th</sup> is an option for a Friday night, or Wednesday/October 13<sup>th</sup> if we tie into an End-of-Quarter celebration event or tie-in with the November 10<sup>th</sup> cross-country meet
  - ⇒ Dr. Clark will add Spirit Nights to the activities calendar
- *Fundraisers* – PTO plans to hold the Teacher Appreciation online donation request program, the Silent Auction, but will not participate in the Local Lynx fundraiser this year
- Silent Auction will most likely remain a virtual event due to COVID-19 protocols, but PTO will revisit the decision the month prior to the event date
  - The golf-cart rides were a big success; we will advertise this more, and open more spaces for items that involve the students
  - Teachers may participate more by auctioning off a “lunch date” with bid-winning student
- *School dance* – [subject to status of COVID-19 protocols] Friday/February 11<sup>th</sup> is a possible date for a Cupid-Shuffle/Valentine’s and/or Super Bowl themed dance
- *Product sales* – typically overseen by the administration rather than PTO; administration sells earbuds and water bottles through the school store
  - Administration can consider opening the school store and adding items if/when protocols allow
- *Fall Festival* can be a consideration for a future school year

### **ANNOUNCEMENTS:**

- **Next PTO meeting is Tuesday/September 28<sup>th</sup> @ 5:00pm via ZOOM (unless otherwise notified)**

- Adjourn